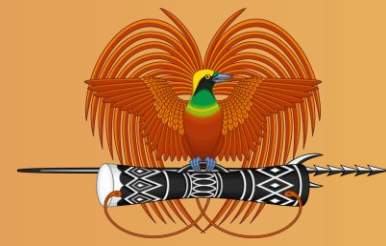# Digitalization Process

Digital Delivery Workshop

Stanley Sungi (Business Analyst)
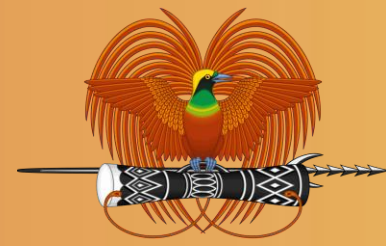
Outline:

- Introduction and Overview
- Definition
- The DTO Functions vs DICTs Function
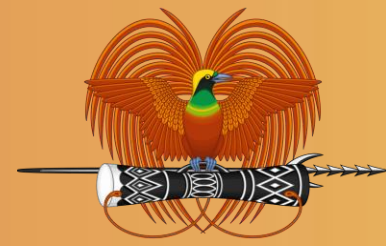- The Approach
- Benefits
- Challenges
- Way Forward

❑ # Introduction

❑ # Overview

- The Legacy Business Processes
- My Role as DTO
- The Approaches
- The Benefits and Challenges
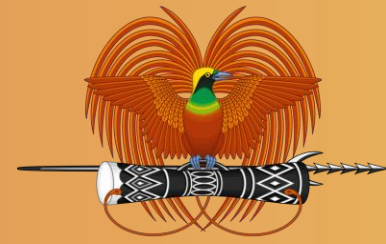
❑ Definition

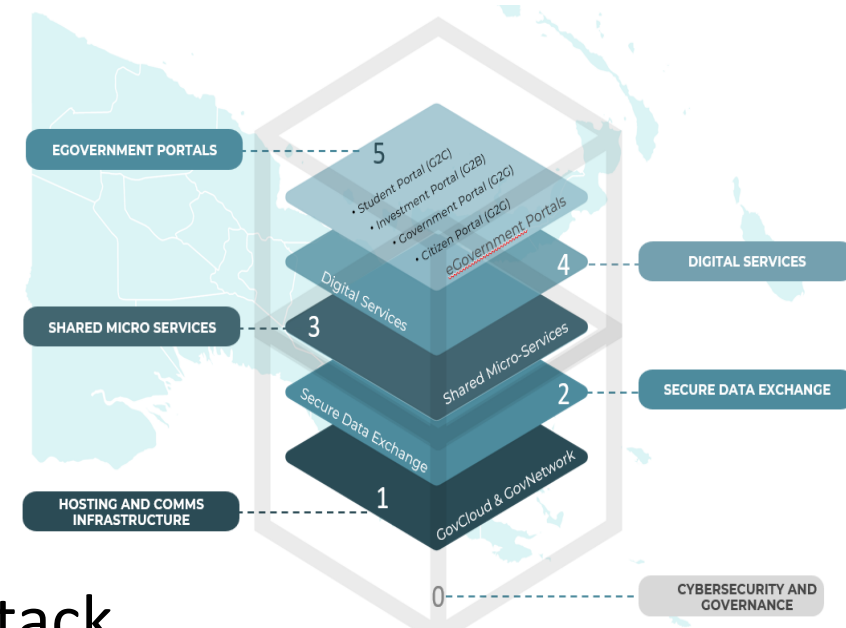**Digitalization vs Digitization?**

Digitalization?
<u>Transformation</u> of business processes from manual to automation using <u>digital tools</u> with minimal human input.

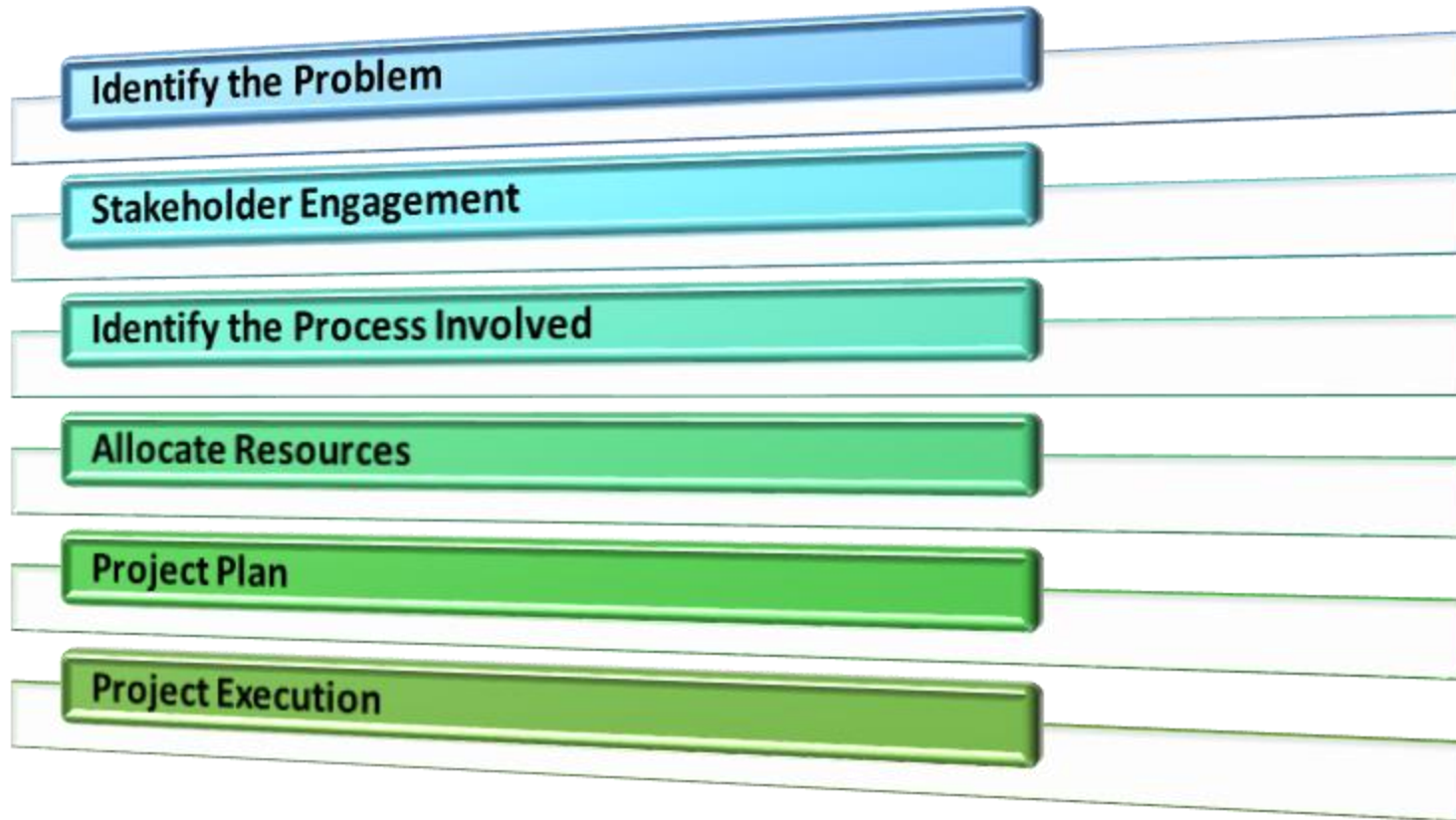**Digitization?** *Converting data to a digital format (scan file to USB)*
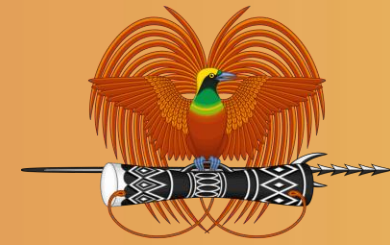
❏ My Role as a DTO?

- ▪ Know the Business Process of my organization

- ▪ Is my organization's Business Process Manual?

- ▪ If so, what approach should I take?

- ▪ Is my Organization's Business Process fits in the GovStack Building Block?
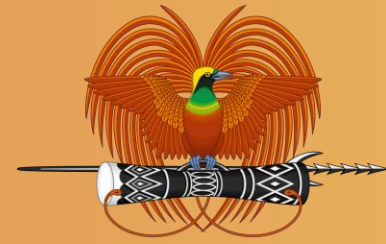
❑ The Approach

- Identify the Problem
- Stakeholder Engagement
- Identify the Process Involved
- Allocate Resources
- Project Plan
- Project Execution

❑ Key Benefits

❑ The Challenges

☐ Conclusion

WHICH GROUP DO YOUR ORGANIZATION BELONG TO?

GROUP A

GROUP B

THANKYOU